

Poonum Desai

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Objective: Seeking a part time job starting spring 2014 that utilizes my skills in Economics and Finance and gain professional experience.

Education: Bachelor of Arts. Degree in Economics and Finance
University of Texas at Dallas, Richardson, TX
Concentration in International Economics; GPA in Major 3.7
Expected Graduation: May 2016

Summary:

- Demonstrated achiever with exceptional knowledge of international economies, business practices, and trade regulations.
- Fast and eager learner, excellent customer service and communication skills.
- Displays outstanding leadership skills and works well in teams
- Determined, perseverant and punctual with deadlines.
- Fluent in Spanish and English

Work Experience:

UT Dallas Recreational Sports- Customer service representative

May 2013-Present

- Work with customers daily to provide memberships, gym facilities and answer daily fitness questions.
- Handling large amount of cash transactions and record keeping.
- Setting up large scale university events.
- Trained and mentored new employees.
- Group X instructor for spin, butts and guts, and body sculpt
- Water Safety Instructor

Fitness Connection- Sales and customer service representative

December 2012-April 2013

- Tour the facility to prospective clients and present pricing options and benefits.
- Provided excellent customer service and sold supplements based on client's progress
- Logged financial records and sales for each department in the facility.
- Sold memberships and dealt with late fees issues.

Banana Republic- Sales Associate

November 2011-June 2012

- Worked the cash register and fitting rooms.
- Assisted customers in finding clothing options and influence customer decisions by communicating information about the quality and value of Banana Republic products.
- Utilize training and store promotions to create sales and build customer relationships.
- Facilitate training for new Sales associates.

Leadership experience:

- ***Swim team captain*** in high school
- ***First year leader***: Mentor a freshman class about surviving in college and informing them about resources available for them at UTD.
- ***Student Ambassador for UT Dallas***: Work alongside the President's office with donors and the University
- ***Coment Cents Financial Analyst***: Trained in personal finance coaching, wrote blogs and gave financial presentations